

TNV System Certification Pvt. Ltd.

Inquiry Form (ISO 9001, ISO 14001, ISO 45001, ISO 27001, ISO 22301 & ISO 37001)

Inquiry Form

A. Basic Information:

Name of Company:									
Services required	QMS	☐	EMS	☐	OHSMS	☐	ISMS	☐	
	ABMS	☐	BCMS	☐					
Accreditation Required									
Postal Address									
Phone/ Mobile					Website				
Email:					Legal Status				
Scope									
State of implementation of standards		Implemented ☐			Not yet Implemented ☐				
Statutory & Regulatory Requirements: (Related to the Nature Work & Management System Certification)									
Outsourced Process: if any; which effects the conformity of the product/service									
In case of outsourced process, what type and extent of controls have been applied in order to ensure that the externally provided functions or processes do not adversely affect the effectiveness of your MS?									
In case of outsourced process how have you evaluated and determined organization's ability to meet your requirement and legal compliances?									

B. *Audit Location & Activities thereat

	Main Site	Additional Site (if any)	Temporary Site (if any)
Address			
Activities			
Core Process			
Support Process			
Total No. of Employee: (For multi-site, indicate all sites to be covered under certification) (If there are any employees on site which you are claiming are out of Scope, please explain rationale for justification here)			
	Main Site	Additional Site	Temporary/Virtual site
Full time			
Part Time			
Shift			
Similar work			

C. QMS

Quality Management System	☐ Yes ☐ No
Is the category "design and development" included in the activities to be certified?	
Is there any process that affects product conformity outsourced?	
Exclusions if any?	

D. EMS

Environmental Management System	☐ Yes ☐ No
Is there any process that affects product conformity outsourced?	
Details of the sites; your company managing at the same time?	
A Register of Significant Environment aspect?	
An Environmental Management Manual?	
An Internal Environmental Audit Programme?	
Has the Internal Environmental Audit Programme been implemented?	
Kindly provide list of significant aspects & license required?	
Storage condition & Permitted Quantities of hazardous material?	<i>Please give details of the hazardous material & permitted Quantities</i>

E. QMS EMS New version special information

Additional information requirements for ISO 9001:2015 & ISO 14001:2015	Documented or not	
1. Policy	☐ Yes	☐ No
2. Identification and methodology of Risk	☐ Yes	☐ No
3. Risk Treatment Plan	☐ Yes	☐ No
4. Risk Assessment Report	☐ Yes	☐ No
5. Statement of Applicability w.r.t. QMS & EMS	☐ Yes	☐ No
6. Records required by the standard	☐ Yes	☐ No
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7. Internal Audit	☐ Yes	☐ No
8. Detail of the service outsourced	☐ Yes	☐ No

F. OHS&MS:

OHS&MS Certification 45001:2018	☐ Yes	☐ No
Details of the sites; your company managing at the same time		
Applicable Legal & Statutory Requirements?		
Hazard's Identified?		
Please detail any critical occupational health & safety risks identified?		

G. FSMS

FSMS Certification ISO 22000:2018	☐ Yes	☐ No
Details & Number of HACCP implementation or Study/CCP identified		
How much sites your company managing at the same time?		
No. of process lines		
No of shifts?		
Define Seasonality Issue (Please specify the production period, if any)		
Define specific Issue for locality, industry, legislation, organization if any		
Does your company have Valid Certification for relevant Management System like QMS	☐ Yes	☐ No

H. CERTIFICATION PROGRAMME REQUESTED

Initial certification		Recertification	
Combination audit		Transfer Cum Surveillance	
In the case of several certification programmes, would you like the audits to be combined or carried out separately?			
If the answer is yes, please specify which combination			
IN case of recertification, please provide following information:			

I. Recertification Information:

Certificate number	Issue Date	Valid Until	Is there is any Change in Scope (give details)	Transition information if required	Important Change since initial audit

J. ADDITIONAL INFORMATION

Have You Specific Programme/Timescale For Achieving Registration?	
Have you called on the services of a consultant?	
If yes, please specify which one :	
Name of Representative:-	
Is any way Business Associate/Promoting Firm involved other than marketing?	
Declaration: The information provide above is true to the best of our knowledge and Belief.	
Name	Seal & Signature
Designation	
Date	

FOR TNV System Certification Pvt Ltd USE ONLY:-

Does accreditation request is available with the TNV (Refer accreditation letter)		
Does territory of the application is in active list (Refer accreditation letter)		
Does Scope demand is available with the TNV (Refer accreditation letter)		
Does MSS request is available with TNV (Refer accreditation letter)		
REVIEWED BY:	DATE:	
Can the application be further processed?	☐ Yes	☐ No
Comment: (if Any)		

Note:

- Please strike off whichever is not applicable. Please fill only relevant part of the form. Incomplete application form may not be considered and may be rejected.
- Temporary Site** means a Location (physical or virtual) where a client organization performs specific work or provides a service for a finite period of time and which is not intended to become a permanent site.
- Virtual Site:** An example of such a virtual site is a design & development organization with all employees performing work located remotely, working in a Cloud environment. A site cannot be considered a virtual site where the processes must be executed in a physical environment, e.g., warehousing, manufacturing, physical testing laboratories, installation or repairs to physical products.
- Application form can be filled on line on MIS, to obtain a log in details, please contact at info@tnvgroup.org
- Acceptance of the application can be executed by AA, AM, QM, country head or any other authorized personal, acceptance of the application does not mean acceptance of application, but this is an acceptance of application for internal review purpose only.